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# **Procedure for Entry and Residence of Foreigners in the Judea and Samaria Area**

**Coordination of Government  
Activities in the Territories**

**Operations Department**

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This order consists of 61 pages



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### Part 1 – General

#### 1. Definitions:

**"Int. Org."** – An international organization active in the Area and recognized by the Ministry of Welfare or Foreign Ministry of Israel or by the Civil Department at COGAT;

**"The Area"** – The Judea and Samaria area.

**"The authorized COGAT official"** – The Head of the Operations Department at COGAT, or whomever he delegates for this purpose.

**"Work permit"** – As understood from the Order regarding prohibition of employment (West Bank area) (No. 65), 5727/1967.

**"The Interim Agreement"** – As understood from the Law implementing the Interim Agreement on the West Bank and the Gaza Strip (jurisdiction and other provisions) (amendments), 5756/1996.

**"Foreigner"** – A person who is neither a citizen nor a resident of Israel and is not listed in the Palestinian Population Register.

**"Foreign relative of a resident of the Judea and Samaria area"** – A foreigner who has a resident of the Judea and Samaria area as a spouse, parent, child, or sibling.

**"Consultant or expert for Int. Org. services"** – A foreigner employed by an Int. Org. who is a professional or expert in a specific professional field and asks to enter the Judea and Samaria area for a limited time in order to perform his duties in his specialty as required for the purpose of the Int. Org.'s operations.

**"Invitee"** – The spouse of a resident of the Area, including common-law spouses.



**"Religious institution"** – A category including religious delegations and religious organizations operating in the Area and recognized by the Religious Communities Department at the Ministry of Interior.

**"International border crossing"** – A border station designated by the Minister of Interior in the Entry into Israel (border stations) order, 5747/1987 as amended from time to time.

**"Int. Org. employee"** – A foreigner employed by an Int Org.

**"Visit permit"** – As understood from clauses 28(13) and 28(14) of the Protocol regarding civil matters of the Interim Agreement.

**"Resident of the Judea and Samaria area"** – A Palestinian listed as a resident of the Judea and Samaria area in the Palestinian Population Register.

2.

**Background:**

- A. In the 1990s, under the Interim Agreement, authority to admit entry of foreigners into the Judea and Samaria area was partially transferred to the Palestinian Authority. The Interim Agreement stipulated that a foreigner applying for entry into the Judea and Samaria area would be required to possess a **visit permit** issued by the Palestinian Authority with authorization from the Israeli side.
- B. In addition, the Interim Agreement left certain authority to the Israeli side, stipulating that foreigners from countries that maintain diplomatic relations with Israel may enter the Judea and Samaria area on the basis of a **valid Israeli entry permit**.
- C. The matter of passage into the Judea and Samaria area by means of an Israeli permit falls under the authority of COGAT, which works in coordination with the Palestinian Authority and with the Population and Immigration Authority of the Ministry of Interior.



- D. This procedure is intended to define COGAT's policy in that regard, to the extent that it relates to foreigners (as defined in this procedure) who wish to enter the Judea and Samaria area by means of a permit.
- E. The systems for handling applications from those who wish to use visit permits from the Palestinian Authority in order to enter the Judea and Samaria area are based on the relevant COGAT procedures, and this procedure does not deal with them.
- F. Foreigners who are citizens of nations that do not maintain diplomatic relations with Israel, or citizens of the nations listed in appendix E, and people born in any of those countries or holding documents from any of those countries, must receive a visit permit from the Palestinian Authority, and they will not be allowed to submit requests or receive permits under this procedure.
- G. The granting of an advance permit, under this procedure, refers to a permit for a foreigner to arrive at the Allenby Bridge Crossing and does not guarantee actual entry into the Area. Only after the foreigner has arrived at the border crossing and been questioned will the final decision be made regarding the foreigner's entry into the Area.
- H. Implementation of this procedure shall be contingent on the security situation and the prevailing Israeli policy, which is reviewed and amended from time to time.
3. **Purpose of the procedure:**
- A. To define the levels of authority and the manner of processing for applications from foreigners who wish to enter the Judea and Samaria area through the international crossings, in accordance with policy and in coordination with the appropriate offices.



4. **General points of emphasis for all kinds of permits:**
- A. Under this procedure, entry and resident permits for the Area are divided into various categories. Permits under **Part 2** of this procedure are intended for **a short visit** in the Area, lasting no more than three months, whereas permits under **Part 3** of the procedure are resident permits issued for various specific purposes in accordance with the provisions of this section. **Part 4** of this procedure refers to applications for formalizing status in the Area and to the possibility of receiving permits for foreign spouses of the Area's residents to reside together with their Palestinian spouses (i.e. spousal permits) when an application that the foreign spouse's status be formalized has been submitted by the Palestinian Authority but rejected.
- B. The expiry date of the permit, and its conditions, are detailed on the permit.
- C. It is forbidden to remain in the precincts of the Area after the permit expires, unless it has been extended; to violate the conditions of the permit; or to use the permit for other than its intended purpose.
5. **Granting a conditional permit**
- A. When an entry permit has been requested for a foreigner arriving at the Judea and Samaria area, the authorized COGAT official, as detailed below, is entitled to require a bank guaranty or a guaranty in cash in order to ensure the departure of the foreigner from the Judea and Samaria area upon the permit's termination and to ensure compliance with the permit's conditions.
- B. In cases where it is decided to require a guaranty, for reasons **that are to be noted in the body of the decision, the size of the guaranty shall be set as detailed below:**



- 1) The Head of the Population Registry Unit at the Civil Administration is authorized to require a guaranty of up to ₪ 25,000.
  - 2) The Head of the Documentation and Registration Department at COGAT is authorized to require a guaranty of up to ₪ 70,000.
  - 3) The Head of the Operations Department at COGAT is authorized to require a guaranty of more than ₪ 70,000.
- C. The guaranty must be registered to the order of the Head of the COGAT Finance Unit and must include the particulars of the foreigner, among them the passport number, given name and surname, and date of birth.
- D. If the decision is to permit the foreigner to enter, contingent on the deposit of a guaranty, then the foreigner shall be informed of the decision and of the size of the guaranty required. The guaranty shall be deposited in the Postal Bank in accordance with the guidelines provided to the foreigner or to the foreigner's representative.
- E. Upon receipt of the guaranty, the guarantor is to be signed to a form<sup>1</sup> undertaking that the foreigner will depart in keeping with the stipulated conditions. A copy of the undertaking, together with certification that the guaranty has been deposited, shall be provided to the guarantor and another copy shall be kept in the liaison office at the Allenby Bridge Crossing.
- F. There will be periodic checking for the foreigner's presence in the Judea and Samaria area and for compliance with the terms of the permit.

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<sup>1</sup>See Appendix F.



- G. After compliance with the terms of the resident permit has been verified, or the foreigner has departed from the Judea and Samaria area, and the appropriate COGAT office has been updated, the guaranty shall be returned to the bank by registered mail, with notification from the appropriate COGAT office to the depositor of the guaranty.
- H. If the foreigner has not complied with the terms of the guaranty, then the matter shall be passed to the authorized COGAT official for consideration of the possibility that the deposited sum may be confiscated. The guarantor must be informed of the intent to confiscate the deposited sum.
- I. The foreigner, once notified of the intention to confiscate the guaranty, will have 30 days to present an objection against the decision to the authorized COGAT official. The foreigner's objection must include the exceptional circumstances that, in his or her opinion, justify cancelling the confiscation. The decision shall be taken by the authorized COGAT official no more than 30 days after the objection is received, and shall be conveyed to the foreigner.
- J. The decision by the authorized COGAT official, regarding the guaranty's confiscation and the objection (if any) to the decision, shall be conveyed to the Head of the Population Registry Unit, who shall see that the entries for the guarantor, the Invitee, and the Inviter are appropriately updated in the register.
- K. Along with the option of setting conditions in the matter of depositing a guaranty, the authorized official is also entitled to set conditions of other kinds, such as requiring the presentation of a return flight ticket, the signing of a declaration testifying to awareness of the permit's conditions, the promise to be present only in certain places, and so on.



6. **Extending the permit**
- A. The maximum terms of permits are stipulated in this procedure, for each relevant category of permit.
- B. An application to extend a permit must be submitted, through a representative of the Palestinian Population Registry in Ramallah, to the Head of Civil Administration's Population Registry Unit. The application must be submitted, at least two weeks before the permit's expiration, on the form that appears in Appendix B to this procedure, and it must be accompanied by the applicant's passport.
- C. In exceptional cases only, the foreigner himself/herself may be permitted to submit an application directly to the Head of the Population Registry Unit by means of an appeal to the Public Inquiries Officer.
- D. Each application for extending a permit shall be examined on its own merits in accordance with all the circumstances of the case, including –
- 1) the necessity of the extension;
  - 2) the risk of becoming entrenched in the Area;
  - 3) the past periods spent in the Judea and Samaria area, legally or illegally;
  - 4) the urgency of the case;
  - 5) any lateness in submitting the application;
  - 6) compliance with previous undertakings, if any undertakings were conditions for the granting of a permit;
  - 7) periods spent abroad by the Inviter;
  - 8) any inconsistency between content from the questioning and declarations from various past applications;
  - 9) any other relevant considerations.



Visit permits issued under **Part 2** of this procedure may be extended, for exceptional reasons, for a maximum of 3 more months. A permit extension for more than 180 days requires approval from the authorized COGAT official on the grounds of special considerations, which must be documented, and in any case a permit under this procedure shall not be extended to a period exceeding 27 months.

- E. Permits issued for specific purposes under **Part 3** of this procedure may be extended in accordance with the relevant specific instructions for each category of permit, as detailed in Part 3 below.
- F. For exceptions to the instructions regarding the terms of permits, there must be exceptional reasons, the rationales must be written out, and approval from the authorized COGAT official is required. In no case shall a permit under this procedure be extended to a period exceeding 27 months.

7. **Multi-use permits**

- A. As a rule, a permit for entering the Area expires upon the foreigner's departure from the Area through the international border crossings. Accordingly, if a foreigner departs from the Area through those crossings but wishes to re-enter the Area, the foreigner must request and receive a new permit.
- B. Despite the above provisions, foreigners who have received special-purpose permits under the rationales included in **Part 3 and Part 4** of this procedure may request a permit for repeated entry into the Area from the authorized official. It bears noting that a multi-use permit carries a fee.
- C. Requests for multi-use permits must be submitted 45 days in advance, before arrival at the Area, to the center for inquiries from foreigners at COGAT. In exceptional cases, the authorized official may allow a shorter advance period in accordance with the circumstances of the case.



- D. The submitted form must detail the reasons for the application and must be accompanied by all the documentation that attests to the rationale for repeated entries into the Area. The application will be evaluated by the authorized COGAT official.
- E. When approving the application, the authorized COGAT official may allow for a multi-use permit covering a pre-defined number of entries into the Area (a multi-use permit) or a multi-use permit with no limit on the number of entries.
- F. It bears noting that a multi-use permit covers entry into the Area through the Allenby Bridge Crossing only. Entry through Ben Gurion Airport always requires advance submission of an application that will be evaluated individually and that will be approved in exceptional circumstances only.
8. **Changing the purpose of the visit**
- A. In cases when a foreigner holds a permit but wishes to convert it to a permit for a different purpose, the foreigner may remain in the Area until the decision regarding the application, but only until the expiry date of the permit that the foreigner currently holds.
- B. Generally the foreigner may, in parallel, submit a request for extending the current permit, provided that no more than 27 months have elapsed since the date of the foreigner's entry into the Area.
- C. If the foreigner's permit expires before the decision or approval by the authorized official regarding the change of the permit's purpose, then the foreigner must leave the Area and proceed according to the decision that eventuates regarding the matter.
- D. Requests to change the purpose of a permit will be evaluated in accordance with the relevant clause of this procedure and with the timetable that it stipulates.



9. **Foreigners denied entry**
- A. In this clause, to be **denied entry** means to be a person included in a list – from the security services, the police, or the border control – of those who are denied entry.
- B. Entry will not be permitted to foreigners from a state that maintains diplomatic relations with Israel and is not included on the list shown in Appendix E if a security block, criminal block, or border control block applies to them. Regarding such a decision, an appeal may be submitted in accordance with clause 11 of this procedure.
- C. The above provisions notwithstanding, the authorized COGAT official is entitled to approve the entry of such a foreigner into the Area in cases of urgent humanitarian need, but only after receiving a particularized opinion from the relevant officials. The relevant officials must be informed of the authorized COGAT official's decision.
10. **Entry denial**
- A. As a rule, a foreigner has no vested right to enter the Area. Applications from foreigners will be evaluated according to the discretion of the authorized office.
- B. Among the considerations taken into account are the foreigner's likelihood to endanger security, engage in crime, or illegally overstay the permit, the foreigner's record of respecting or violating permit conditions, and any other relevant considerations.
- C. In parallel, before the decision to grant or deny the permit, the authorized office shall assess whether the application may be accepted partially or conditionally under Clause 5 above, and shall keep the professional contact informed.



D. The authorized COGAT official is the authority who decides whether to deny a foreigner entry into the Judea and Samaria area.

11. **Appealing the denial of a permit or extension**

A. Foreigners whose application for a permit or extension under **Part 2 or 3** of this procedure has been denied are entitled, within **30 days** of the date on which the denial was brought to their knowledge, to submit a written appeal against the decision to the authorized COGAT official. The appeal must be submitted through the COGAT center for inquiries from foreigners.

B. As soon as possible – but no later than 60 days after the appeal is submitted – the authorized COGAT official, or his/her delegated representative, shall decide regarding the appeal. While the appeal is being evaluated, the COGAT official is entitled to consult with any professional source whom he/she may find suitable, in accordance with the circumstances of the case.

C. The authorized COGAT official is entitled, at his or her discretion and in consultation with other relevant offices as necessary, and provided that there is no other counterindication, to permit the Invitee temporary presence in the Area for the time during which the appeal is under discussion and up to 30 days afterward.

12. **Additional points of emphasis:**

A. A foreigner whose passport is stamped "LAST PERMIT" (that is to say, last before an application for renewal must be submitted) must leave the Judea and Samaria area and submit a new application to enter the Judea and Samaria area in accordance with the provisions of this procedure.



## Part 2 – Visit permits for the Area

1. **General**
  - A. All permits issued under this part of the procedure are B/2 (tourist) permits intended for **visits** in the Area, and **their term shall be limited to a maximum of three months.**
  - B. In general, entry to the Area under this part of the procedure shall be through the Allenby Bridge Crossing.
  - C. This procedure does not apply to foreigners asking to visit the Area and Israel in parallel. Such foreigners shall be handled in accordance with the procedures of the Population and Immigration Authority.<sup>2</sup>
  - D. A visit permit under this part of the procedure shall be granted only to foreigners requesting to enter the Area for a visit, or for another purpose defined in this procedure, that requires a short stay in the Area, other than for purposes of paid or unpaid work. Eligible visitors may include —
    - 1) **Spouses and first-degree relatives of Judea and Samaria residents** – For the purpose of a visit to a Judea and Samaria area resident whose center of living is in the Area at the time of the application's submission, or who is inside the Area at the time of the visit; or for submission of an application for formalizing status under Part 4 of this procedure.
    - 2) **Children, up to 16 years of age, of Palestinians registered as residents of the Judea and Samaria area** – for the purpose of visiting or of arranging to be registered with the Palestinian Authority as residents of the Area.

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<sup>2</sup> Procedure no. 6.4.0010 of the Population and Immigration Authority, "**Procedure for handling persons entering Israel's international border crossings.**"  
[https://www.gov.il/he/departments/policies/israeli\\_international\\_borders\\_passby\\_handling\\_procedure](https://www.gov.il/he/departments/policies/israeli_international_borders_passby_handling_procedure)



3) Businesspeople and investors

4) **A journalist or other media employee serving a news agency or media organ**, carrying appropriate documentation from the Government Press Office (GPO) or – having proven, to the satisfaction of the authorized office, that he/she is employed by an international media organ – for the purposes of his/her assigned work at the news agency or media organ.

E. The authorized COGAT official is entitled to approve a permit under this part of the procedure for foreigners who do not belong to the categories mentioned above, in exceptional circumstances and for special humanitarian reasons that are to be specified.

2. **Submitting the application**

A. Foreigners who are citizens of countries signed to a visa exemption agreement with Israel who arrive in the Judea and Samaria area for the purpose of visiting only, and who request a permit under this part of the procedure, shall not, as a rule, be required to submit an application in advance; they will be allowed to submit the application upon arriving at the Allenby Bridge Crossing, except in cases where this procedure explicitly provides otherwise.

B. Foreigners from countries that are signed to a visa exemption agreement with Israel, but who in the past have been refused entry into the Area or into Israel; foreigners with criminal episodes or security episodes in their past; foreigners who in the past have resided illegally in Israel or in the Area; and foreigners who in the past five years have had their entry into the Area or into Israel conditioned on a financial bond shall all be required to coordinate their arrival in advance through the COGAT center for inquiries from foreigners.



- C. Foreigners who are citizens of countries that maintain diplomatic relations with Israel, but that are not signed to a visa exemption agreement with Israel,<sup>3</sup> and who wish to enter the Judea and Samaria by means of an Israeli permit, regardless of purpose, are entitled to apply to the Israeli representative office in their own country in order to apply for a permit as detailed in this procedure. The application will be passed to the authorized office for evaluation.
- D. An application for entry into the Area on behalf of a foreigner who is so required under subclauses B and C above must be submitted at least 45 days in advance of the date of entry, except that in exceptional and humanitarian cases the application may be submitted on shorter notice, although never less than 48 hours before the time of entry, depending on the circumstances of the case. It must be emphasized that an incomplete or faulty application will not be processed until the required information is completed. Notification to that effect will be conveyed to the applicant together with an indication of which items require completion.
- E. The application must be prepared as per the form that appears in Appendix A of this procedure.
- F. If an application has been returned to the applicant for completion, and its information has not been completed within 30 work days, processing of that application shall halt and the applicant shall be required to submit a new application with all the required details.

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<sup>3</sup> In accordance with amendments published from time to time on behalf of the Foreign Ministry



3.

**Ruling on an application**

- A. If the foreigner has been required to submit an application in advance, the decision shall be made by the authorized office. A written response, including rationale, shall be conveyed to the applicant within 45 days of the application's submission. The more urgency is implied by the circumstances of the case, the more the authorized office for the decision shall expedite the decision.
- B. For a foreigner whose country of origin is signed to a visa exemption agreement with Israel, and who does not figure among the cases that require submission of an application in advance, the decision will be made at the time of arrival at the Allenby Bridge Crossing.
- C. When an **application has been approved for entry into the Judea and Samaria area only**, a special stamp saying "Limited to the Judea and Samaria area only" will be applied to the passports or laissez-passers.
- D. If an **application has been denied**, the answer shall be conveyed to the applicant in writing, with information regarding the right of appeal.



**Part 3 – Permits for specific purposes**

1. In this part of the procedure, the categories of permits for specific purposes are listed along with the conditions for their issuance.
2. **General points of emphasis:**
  - A. All permits under this section of the procedure must be requested in advance through the COGAT center for inquiries from foreigners, through the Palestinian Authority, or through the Israeli representative office in the foreigner's country of origin. This holds even if the foreigner's country of origin has signed a visa exemption agreement with the State of Israel.
  - B. Permits under this section of the procedure are **not** intended for foreigners who are married to a resident of the Area, whether wed before arriving at the Area or whether wed afterward.
  - C. foreigners who are married to a resident of the Area must take action to formalize matters according to **Part 4** of this procedure before arriving at the Area. If a foreigner weds a resident of the Area while staying in the area, the foreigner must report the fact as part of the request for renewal/extension of his/her permit.
  - D. Notwithstanding the above provisions, a permit's term cannot be extended under this part of the procedure to longer than 27 months. However, renewable permits may be obtained under the provisions of this part of the procedure.
3. **Lecturers and researchers in the field of higher education:**
  - A. The purpose of this section is to formalize the process of issuing permits for lecturers and researchers in Palestinian academe.
  - B. A permit under this clause shall also constitute a work permit.



- C. As a rule, lecturers who wish to lengthily hold courses, lectures, seminars, or academic enrichment programs, even if they intend to leave the Area frequently, are required to submit requests as steadily employed lecturers.
- D. **Lecturers and researchers steadily employed in necessary professions:**
- 1) A permit request under this part of the procedure shall be granted if the lecturer meets the criteria and requirements detailed later in this part and if no security block and no other relevant consideration precludes the lecturer's entry into the Area.
  - 2) Academic requirement: A doctorate. Notwithstanding the above, the authorized official may approve the entry of those with a teaching certificate or equivalent expertise, researchers, or academic lecturers without doctorates, if convinced that they have special expertise in their fields.
  - 3) Term of the permit:
    - A. Term of permit: The permit shall be issued for a period of up to one year and shall be renewable for a period not exceeding 27 months. If the period of work for a steadily employed lecturer or researcher is to exceed 27 months, then a new application may be submitted after departure overseas, provided that the entire period of residence under this part of the procedure, cumulatively, does not exceed 5 years. If subsequently the lecturer or researcher wishes to return to the Area, 9 months must first pass after his/her departure from the Area.



B. Notwithstanding the content of clause (a) above, the authorized COGAT official may approve the stay of a foreigner in the Area under this clause for up to 5 years more (and for a cumulative period of up to 10 years) on an exceptional basis on grounds of special considerations that must be documented, including participation in unique projects and contribution to the Area's education and economic welfare.

- 4) Entry of accompanying relatives: Spouses and children of a steadily employed lecturer or researcher who received a permit under this clause may enter by means of an "Accompanying Relatives" permit in accordance with clause 7 of this section.

**E. The method:**

- 1) All requests for permits on behalf of lecturers and researchers in the field of higher education must be submitted together with an official document of invitation from the Palestinian Authority, at least 45 days in advance of the requested date of entry. Each application must be accompanied by detailed documentation as specified in the "Conditions and Requirements" clause below.
- 2) If it emerges that documents accompanying the application are incomplete, then a response will be returned allowing **21 days** for completing the documentation.

**F. Conditions and Requirements:**

- 1) Minimum age for receiving a permit – 25.
- 2) A request for a permit on behalf of a steadily employed lecturer or researchers must include the following documents:



- A. A permit application form, a declaration of the rationale for the application to enter the Area, and a questionnaire covering the curriculum vitae and any familial and spousal connections in the Area.
- B. Papers and documentation regarding the applicant's education and training, with his/her academic degree certified officially by the institution that granted the degree.
- C. The applicant's foreign passport, valid for more than 6 months past the requested period of residence. If there is a passport from an additional country, it must be reported and its details supplied.
- D. An official invitation on the part of the Palestinian Authority.
- E. An official invitation from the academic institution, including the requested dates of the visit, the nature of the academic activity, and the employment contract.
- F. A full-face headshot of the applicant.
- G. Certification of medical insurance for the period of the requested stay.
- H. A signed and verified document issued on behalf of the rector of the academic institution (or the holder of a similar position although the title may differ) including explanation of the nature of the proposed duties and their contribution to the Area's academic education or its economy.
- I. Complete details about the invited expert's family, in keeping with clause 7 of this part.



**G. Extending a permit for a steadily employed researcher/lecturer:**

- 1) Applications for permit extensions must be submitted to the representative of the Palestinian Registrar of Population in Ramallah at least two months before the start of the upcoming academic year.
- 2) The request to extend the permit must be accompanied by proof of actual employment in the previous academic year (certification from the academic institution, including proof that salary was paid in accordance with a contract). Certification of medical insurance for the period of the requested stay must also be attached.
- 3) The application must also include the details of the lecturer's spouses and children, if any.

4. **Students**

- A. The purpose of this section is to formalize the permit application procedure for students wishing to pursue degree studies at recognized institutions of higher education in the Area as detailed in Appendix C of this procedure (hereafter, a "recognized institution").

**B. The method:**

- 1) All requests for student permits for the academic year must be submitted, each calendar year, by **April 1** preceding the academic year, accompanied by an official invitation document from the Palestinian Authority.
- 2) If the application's documentation is found to be proper and sufficient, then the foreigner's particulars will be included in the list of foreigners who in principle have permission, a list to be put together by the authorized COGAT official.



- 3) If the authorized official, having examined the foreigner's application under this section of the procedure, finds reason to suspect that the permit may be malignly exploited, then the official is entitled to instruct the foreigner to report to the Israeli representative office in the foreigner's country of origin in order to arrange an interview before the decision regarding the application.
- 4) The term of the foreign student permits is a single academic year, in accordance with the relevant dates for the student and for the academic institution where he/she is enrolled. A number of extensions may be approved for the same degree, provided that they do not exceed 27 months. If the student's studies extend past 27 months, the student must submit a new application after leaving for abroad. However, the total period of residence must not exceed a cumulative four years for any given degree, or a cumulative five years for a doctorate or post-doctorate, and the permit's conditions must be honored.

**C. Conditions and Requirements:**

- 1) Minimum age for receiving a permit – 18.
- 2) Applications for a student permit must include the following documentation:
  - A. A permit application form, including curriculum vitae and a declaration of the reasons for seeking the degree.
  - B. A questionnaire covering the curriculum vitae and any family or spousal connections in the Area.
  - C. The applicant's foreign passport, valid for more than 6 months past the requested period of residence.
  - D. A full-face headshot of the applicant.



- E. A letter of invitation from the recognized educational institution, and confirmation of acceptance to that institution, signed by a representative of the institution and including details of the discipline to be studied, the type of degree, and the expected length of the course of study.
- F. Certified proof of the applicant's means of support, including any scholarships, payment of tuition fees, bank balance, etc.
- G. Certification of medical insurance for the period of the requested stay.
- H. Academic certification of the applicant's previous degrees, if any.

**D. Extending a permit for a student:**

- 1) Applications for permit extensions must be submitted through the representative of the Palestinian Registrar of Population in Ramallah at least two months before the start of the upcoming academic year.
- 2) The permit extension application must be accompanied by proofs that the applicant studied in the previous year (certification of the previous year's studies, from the institution, and certification of the studies' continuation and scope) and that the applicant has means of support, has paid tuition fees, has a place of residence, and has medical insurance for the period of the requested stay.

**E. Additional stipulations**

- 1) As a rule, the permit holder is not to work in the Area during the term of studies. However, those studying for a master's degree or higher are entitled to work part-time at jobs including teaching or work in their field of study at the university where they are studying.
- 2) A permit under this part of the procedure shall be considered a work permit subject to the conditions stated in clause 1 above.



### 5. Volunteers:

A. **"Volunteer permit** – Intended to enable welfare organizations, health organizations, nonprofits, religious institutions, and other philanthropic bodies (hereafter, the "host organization") to employ a foreign worker who is willing to volunteer in return for no pay, but only pocket money, sleeping quarters, or enrichment studies and expenses (hereafter, a "volunteer").

#### **B. The method:**

- 1) As a rule, an application for a permit covering a volunteer shall be submitted to COGAT on behalf of the host organization while the volunteering foreigner is abroad. The foreigner shall enter the Area only after the application has been approved by the authorized COGAT official.
- 2) The period of volunteering under this section shall not exceed a continuous term of 12 months. A volunteer whose period of volunteering has ended may return to volunteer in the Area only after a year has passed since the expiration day of the volunteer permit, and subject to submitting a new application that will be assessed on its own merits. The authorized COGAT official may approve an exception to that term, for one year at most, in exceptional cases and on special grounds that must be documented.
- 3) This category of permit does not allow employment.
- 4) The entry permit application form must be submitted at least 60 days in advance, together with an official invitation from the Palestinian Authority. Each application must be accompanied by documentation as detailed in the "Conditions and Requirements" section below.

**C. Conditions and Requirements:**

- 1) The entry permit application form must be submitted at least 60 days in advance, together with an official invitation from the Palestinian Authority.
- 2) A form requesting the permit, including a questionnaire covering curriculum vitae and any family or spousal connections in the Area, and a declaration of the rationale for the application to volunteer. In the application, the Inviter shall stipulate whether the volunteer has visited the Judea and Samaria area in the past, and where, for how long, and for what purpose the volunteering will take place.
- 3) A photo of a passport valid for at least half a year past the term of the requested permit.
- 4) The host organization (which will be fielding the volunteer) must fill out a written undertaking assuming responsibility for the Invitee's departure through one of the border crossings at the end of the permit's term.
- 5) It is the Inviter's responsibility to accompany the application with certification of medical insurance for the period of residence in the Area.
- 6) A declaration from the Inviter that the Invitee is not salaried. As a rule, a scholarship covering living expenses up to a ceiling equivalent to 9,000 dollars per year shall not be considered salary.
- 7) It is the Inviter's responsibility to attach verified certification from the authorized authorities in the volunteer's country of origin, translated into English, Arabic, or Hebrew, that the volunteer has no criminal record.

**D. Assessment of the applications:**

- 1) When applications are being assessed, they will be categorized by the authorized COGAT official according to the type of host organization and then passed to the appropriate professionals at COGAT for further assessment.



- 2) The foreigner will be called in for an interview at the Israeli representative office in his/her country of origin if necessary.
  - 3) In the entry permit application, the invitee's particulars must be examined and it must be verified that the invitee has not volunteered during the past year. If the authorized COGAT official finds that the host organization is entitled to invite volunteers, then the Invitee may be permitted to volunteer.
  - 4) If a volunteer is interested in transferring from one host organization to another within the Judea and Samaria area, then the new organization must submit a new application to the COGAT center for inquiries from foreigners in accordance with the guidelines stipulated for volunteer permits under this procedure. It must be emphasized that in no case may the cumulative period of the volunteer's residence in the Area exceed 12 months.
6. **Experts and consultants in unique disciplines and senior employees with permits to work in Judea and Samaria:**
- A. In keeping with the Order regarding prohibition of employment (West Bank area) (No. 65), 5727/1967, foreigners are forbidden to operate commercial business in the Area and forbidden to work there except under a permit from a COGAT unit.
  - B. This clause regularizes the issuance of permits that are provided for the purpose of employment in the Area, and permits issued under this clause shall be considered work permits.
  - C. Permits under this clause shall be issued for a period not exceeding 27 months in all (up to one year per extension).
  - D. Permits under this clause shall be issued to employees under the following categories:



- 1) **Foreign Int. Org. employee:** A foreigner who is a professional in a required field, is employed by an Int. Org., and asks to enter the Judea and Samaria area for a limited time in order to perform his/her duties in his/her specialty for the purpose of the Int. Org.'s operations. For the purpose of this clause, a company taking part in projects important to the Area's development may be considered an Int. Org. at the discretion of the authorized COGAT official.
  - 2) **Other employees:** Experts employed in the Palestinian Authority's territories who have proven, to the authorized official's satisfaction, that they are employed in exceptional fields.
  - 3) **Teachers:** Those employed at educational institutions or taking part in projects with importance to the Area.
  - 4) **Physicians:** Licensed physicians employed at health centers, clinics, or hospitals in the Palestinian Authority's territories who have proven, to the authorized official's satisfaction, that their specialties are important to the Area.
  - 5) **Businesspeople and investors:** According to economic criteria to be defined by the authorized COGAT official.
- E. The method:**
- 1) The entry permit application form must be submitted at least 60 days in advance, together with an official invitation from the Palestinian Authority.
  - 2) In the entry permit application, the invitee (the foreigner) must specify when he/she last visited the Judea and Samaria area, what the purpose of his/her employment is, and the place of employment.
  - 3) The applications will be evaluated by the authorized COGAT official in accordance with the category of the application.



- 4) To request a permit extension for an employee, the Inviter / employee must fill out a residency extension application form and attach a printed explanatory letter signed by the Inviter and by the employee.
- 5) **Entry of accompanying relatives:** Spouses and children may enter by means of an "Accompanying Relatives" permit in accordance with clause 7 of this section. An application for an "Accompanying Relatives" permit should be submitted together with the application for the primary permit and must include all the documentation required for primary permit's category, or the appropriate equivalent documentation.
- 6) **Multi-use permits:** Notwithstanding stipulations elsewhere in this procedure, permits issued under this clause shall allow for repeated passages into and out of the Area with no need to request a permit for each.
- 7) Term of the permit:
  - A. **Term of permit:** The permit shall be issued for a period of up to one year and shall be renewable for a period not exceeding 27 months. If the period of work for a steadily employed foreigner is to exceed 27 months, then a new application may be submitted after the foreigner's departure overseas, provided that the entire period of residence under this part of the procedure shall not exceed 5 years cumulatively. If after a cumulative total of 5 years, the foreigner wishes to return to the Area, then the foreigner may do so only after 9 months have passed since the date of his/her departure from the Area.



B. Notwithstanding the content of clause (a) above, the authorized COGAT official may approve the stay of a foreigner in the Area under this clause for up to 5 years more (and for a cumulative period of up to 10 years) in exceptional cases and on grounds of special considerations that must be documented, including participation in unique projects and contribution to the Area's education and economic welfare.

**F. Conditions and Requirements:**

- 1) A questionnaire covering the curriculum vitae and any family or spousal connections in the Area.
- 2) A photo of a foreign passport valid for six months past the term of the requested permit. If there are other passports, including passports with which the foreigner has entered the Judea and Samaria area in the past, they must be noted.
- 3) An official document of invitation on behalf of the Palestinian Authority.
- 4) An official invitation on behalf of the Inviter, including the requested dates for the visit, the nature of the activity, and the employment contract. For an employee of an international organization, the organization will be expected to provide details of the employee's activities in the Judea and Samaria area, of where the employee has been registered, and of where the employee has been operating in the Judea and Samaria area and elsewhere in the world.
- 5) The host organization (if any) must fill out a written undertaking that upon expiration of the permit, it assumes responsibility for the Invitee's departure from the Area. If at the end of the term of the permit, the Invitee does not depart, then the matter will weigh negatively when future applications from the host organization are assessed.



- 6) The application must be accompanied by certification of medical insurance for the period of residence in the Area.
  - 7) It is the Inviter's responsibility to attach verified certification from the authorized authorities in the volunteer's country of origin, translated into English, Arabic, or Hebrew, that the volunteer has no criminal record.
7. **Accompanying Relatives:**
- A. A permit in this category is intended to cover the residence of spouses and children (up to age 21) of foreigners who are employed in the Area under a special permit which was issued according to clauses 3(d) and 6 of this part of the procedure (hereafter, "**the primary application**") and which explicitly specifies that it includes permission to bring the nuclear family of the applicant into the Area.
  - B. An application for an "Accompanying Relatives" permit should be submitted together with the application for the primary permit and must include all the documentation required for primary permit's category, or the appropriate equivalent documentation.
  - C. A permit under this clause enables the relatives to reside in the Area but only along with the relative who holds the primary permit. If the relative who holds the primary permit is not residing in the Area at the time, the relatives will not be permitted to enter without him/her. Upon expiration of the primary permit, the relatives' permits shall also expire.
- D. The method:**
- 1) The application shall be submitted together with the primary application, in accordance with the appropriate guidelines, and it will be assessed together with the primary application.



- 2) As a rule, once the primary application has been approved, the permit application for the accompanying relatives will also be assessed, subject to criminal and security considerations, considerations of preventing illegal immigration into the Area, and all other relevant considerations as appropriate to the circumstances.
- 3) Unless explicitly determined otherwise, if a spouse of a foreigner receives a permit as an "Accompanying Relative," the spouse shall be entitled to work while residing in the Area and the permit shall be considered a work permit.
- 4) When spouses request renewal of an "Accompanying Relatives" permit, and there has been no change in their circumstances, they may attach a declaration to the application stating that their circumstances have not changed and that they ask that the documents they submitted with their original application be relied upon.

**E. Conditions and Requirements:**

- 1) The applicant's foreign passport, valid for more than 6 months past the requested period of residence.
- 2) A full-face headshot of the applicant.
- 3) Certification of medical insurance for the period of the requested stay.



**Part 4 – Applications for formalization of status in the Area and a resident permit for a life partner (spousal permit).**

1. **General**
  - A. There are Palestinian residents of the Judea and Samaria area who maintain spousal relationships with foreign spouses and would like those spouses to reside in the Area with them. The purpose of this section is to regularize the procedure of assessing applications for formalizing the status of spouses or for receiving resident permits.
  - B. It must be emphasized that even if the minimum criteria as specified in this procedure are met, the individual permit application need not necessarily be approved.
  - C. The applications will be assessed with attention to all relevant considerations, including general policy considerations, humanitarian considerations, and political and security circumstances that may change from time to time.
2. **Definitions**
  - A. In this part of the procedure:
    - 1) **Permit for a spouse's residence in the Area (hereafter, "spousal permit")** – A permit specifically issued for a foreigner married to a resident of the Judea and Samaria area regarding whom an application has been submitted for formalizing status in the Area and refused, the purpose being to reside together with his or her spouse, in accordance with the provisions of this procedure;
    - 2) **Permit to visit the Area** – A permit issued under Part 2 of this procedure;



- 3) **Application for formalization** – An application, submitted by the Palestinian Authority with prior approval from the Israeli side, to list the foreigner in the Palestinian Population Register, in accordance with the procedure defined in Clause 28(11) of the Protocol Concerning Civil Affairs annexed to the Interim Agreement.
  - 4) **Invitee** – The foreign spouse of a resident of the Area.
  - 5) **Inviter** – A resident of the Judea and Samaria area who wishes a permit for his/her spouse's residence under this procedure.
3. **The method:**
- A. A visit to the Area by a foreigner who maintains a spousal relationship with a resident of the Area:
    - 1) Other provisions of this procedure notwithstanding, a foreigner whose request to enter the Area for a spousal visit has been granted shall receive a permit to visit the area in accordance with Part 2 of this procedure.
    - 2) A visit permit is intended for visiting only and does not allow for long-term residence in the Area, nor for any other action tending to establish a center of living in the Area, such as registering for studies of any kind, working in the Area, leasing or purchasing or renting real estate in the Area for longer than the term of the visit permit, etc.
  - B. Application for formalizing status in the Area
    - 1) In accordance with the provisions of Clause 28(11) of the Protocol Concerning Civil Affairs annexed to the Interim Agreement, the Palestinian Authority is entitled to grant standing in the Area to a foreigner married to a resident of the Judea and Samaria area if the Israeli side has approved in advance. Accordingly, if the Palestinian Authority wishes, it may pass the application for a permit to COGAT for prior approval.



- 2) Applications received from the Palestinian Authority will be approved in keeping with a policy to be defined by the political echelon and involving quotas which, if set, may change from time to time in accordance with the interplay of relevant considerations, including the political/security situation.
  - 3) If he/she wishes to formalize the status of his/her spouse, an Inviter may submit an application to the Palestinian Authority together with the relevant supporting documentation.
  - 4) If not all the required documentation is submitted, the application will be returned to the Palestinian Authority together with a request to complete the documentation within 45 days of the day the application was returned to the Palestinian Authority. If the accompanying documentation has not been completed within that term of 45 days, then the application shall be rejected out of hand and an appropriate notification sent to the Palestinian Authority.
  - 5) If the application is adjudged properly submitted, it will be passed to the security offices for their consideration. In parallel, it will be passed to all the relevant COGAT offices for their assessment and response.
  - 6) After all the opinions have been received, the application will be passed to the head of COGAT, who has authority to approve or decline the application.
- C. Preliminary examination:
- 1) When an application for formalization is received at COGAT, it is brought before the authorized COGAT official, who sees to a preliminary examination as follows:



- א) Identification of the spouses, plus any accompanying minor, in the computer system; and entry of comments into the system, regarding both the Inviter and the Invitee;
- ב) Opening of a computerized application file and scanning of all the documents;
- ג) Examination of the marriage certificate and all the personal documentation of the spouses, including proper authentication and verification that the marriage certificate is acceptable and consistent with the particulars of the spouses as per their other personal documents;
- ד) Examination of the Invitee's background in the systems of the Population Authority, including details of entries and departures (such as internal travel records insofar as available), previous permits to visit the Area or Israel, other previous permits, illegal residency, expulsion, refusal of entry at border crossings, previous applications, etc. If the Invitee has been questioned previously at the border crossings, the questioning should be located and added to the file;
- ה) examination of the Inviter's background in the computer systems of the Civil Administration, including data about personal status, security blocks, domestic and international passages from place to place, applications submitted with respect to the Inviter, permits, and remarks in the system;
- ו) examination of the evidence indicating the center of living and the sincerity of the bond (The documents submitted must be verified in order to substantiate the evidence regarding the center of living and the sincerity of the bond);



- ı) checking the absence of criminal and security blocks (The check must be performed for the Inviter, for the Invitee, and for accompanying minors). If the examination concludes with the documents being found proper, then the appropriate official will see to the forwarding of the application to a series of recipients including the following officials: a representative of the Population and Immigration Authority, the legal advisor, security officials, the Israel Police, and any other relevant recipients as appropriate to the circumstances.
- n) If the authorized COGAT official has found that the application includes a counterfeit document, a false declaration regarding any significant fact, an untruthful document, or the like, then the application shall be rejected out of hand and the Inviter shall be forbidden for a year to submit any additional application. Deviation from these provisions shall be possible if so decided by the authorized COGAT official for special reasons, which are to be specified.

D. Referring the application to the head of COGAT for decision:

- 1) When the preliminary examination is complete, and if the application has not been returned to the Palestinian Authority for completion of documentation or been rejected out of hand, the application will be assessed within 60 days by the head of COGAT.
- 2) The decision from the head of COGAT will take the following factors into consideration:
  - ı) **The policy of the political echelon** – No application for formalization will be approved unless it is consistent with the



guidelines from the political echelon, including cases in which there are no vacancies in the quota.

- ב) **Minimum age** – As a rule, applications will not be approved for spouses less than 18 years old.
- ג) **Marriage, and sincerity of the bond** – The authorized COGAT official must be convinced by proof that the marriage of the spouses is sincere and genuine.
- ד) **Checking that no more than one Invitee exists and disallowing bigamy** – It must be emphasized that a resident of the Area is entitled to submit an application for formalizing the status of **only one Invitee**. It is further clarified here that as a rule, applications will not be approved from an Inviter married to a resident of the Judea and Samaria area.
- ה) **Danger to security** – In accordance with the opinion of the security sources.
- ו) **Danger of criminality / Absence of criminal record** – The head of COGAT will take into account any danger of criminality on the part of either the Inviter or the Invitee. To this end, the authorized COGAT official may consult with Israel Police personnel and may examine criminal records, indictments, verdicts, certificates of good conduct, and any other relevant documents, including documents on behalf of the Invitee's country of origin or any other country.
- ז) **Health insurance** – The Invitee must prove that he/she has health insurance covering the period of his/her presence in the Area.



π) **Personal circumstances and humanitarian considerations** –

The authorized COGAT official will take personal circumstances and humanitarian considerations into consideration with regard to the spouses and their families. However, in this context the fact that the spouses are married, or are parents of children, shall not in itself be treated as a humanitarian consideration.

- 3) The head of COGAT is entitled, at his discretion, to adjudge applications in exceptional circumstances as well, including examination of applications involving common-law spouses, same-sex spouses, children of residents of the Area even if those children are not registered in the population register of the Area (including children of the Inviter from a previous spousal relationship), and families in which the Inviter is deceased or does not reside in the Area. When such exceptional applications are being assessed, the authorized COGAT official shall take various factors into consideration, including political and humanitarian factors at the individual level.
- 4) If the authorized COGAT official is convinced that more facts need to be clarified with the Inviter or Invitee, the official is entitled to call for either of them to be summoned for questioning before a representative of the supervisor of the Population Registry at the Civil Administration, or before the representative office of Israel in his/her country of origin if the Invitee is residing abroad.
- 5) The authorized COGAT official is entitled to call for the issuance of a resident permit for a foreigner on whose behalf an application for formalization of status has been submitted – as detailed in the clause on issuance of resident permits for foreigners on whose behalf an application for formalization of status has been submitted.



- 6) Decisions by the head of COGAT will be brought to the attention of the Palestinian Authority representative who submitted the application.
- E. If the application for formalization of status is approved:
- 1) The approval shall be conveyed by the authorized COGAT official to the Palestinian Authority, and the supervisor for the Population Registry at the Civil Administration shall be notified. The Palestinian Authority will assign an identity number to the foreigner, attach it to the original application, and forward both items to the supervisor of the Population Registry at the Civil Administration so that the formalization of status may be recorded in the Israeli copy of the Population Registry.
  - 2) The supervisor of the Population Registry at the Civil Administration:
    - א) will verify the details of the application, as provided by the Palestinian Authority, against the applications approved by the authorized COGAT official. Applications that do not match, or that are lacking information, will be returned to the Palestinian Authority.
    - ב) will list the foreign resident in a copy of the Palestinian Population register, under the identification number provided for him/her by the Palestinian Authority.
    - ג) will verify the cancellation of tourist visas, visit permits, and resident permits of all other kinds.
    - ד) will enter an appropriate remark into the computer systems regarding the approval and implementation of the application, and will verify that the particulars of the new resident are consistent with the particulars of the known foreign passports and of the Palestinian spouse and other relatives registered as residents of the Area.



F. If the application is refused:

- 1) A notification of the refusal, with the reason, will be passed to the Palestinian Authority.
- 2) The authorized COGAT official is entitled to call for the issuance of a resident permit for a foreigner on whose behalf an application for formalization of status has been submitted – as detailed in the clause on issuance of resident permits for foreigners on whose behalf an application for formalization of status has been submitted.
- 3) If a foreigner's application for formalization of status has been refused on substantive grounds, the foreigner may submit a new application for formalization of status only after five years have passed since receipt of the refusal. There shall be no deviation from that provision except by approval of the authorized COGAT official, for special reasons which shall be specified, and following a significant change in circumstances since the last application was submitted.

G. Issuance of a permit for residence alongside a spouse in the Area (a spousal permit) for an Invitee regarding whom an application for formalization of status has been submitted;

- 1) If formalization of a foreigner's status has been refused in accordance with the prevailing policy of the political echelon as envisioned in clause 3(b)(2) of this part of the procedure, the authorized COGAT official may allow that foreigner to receive special resident permits for the Area in order that the couple reside together, even without formalization of the foreigner's status in the Area (a spousal permit).
- 2) Spousal permits **shall not be included** as part of the annual quota that will be set for formalizations of status. However, the authorized COGAT official may set a special quota for the issuance of spousal permits.



- 3) Spousal permits will be issued **for a maximum term of one year** each time, and they will allow the Invitee to reside in the Area together with the Inviter – that is, with the Palestinian spouse – as detailed in this section. A spousal permit's term may be extended from time to time in accordance with the rules stipulated in this procedure, up to an overall period not exceeding 27 months.
- 4) When examining whether to grant a foreigner a spousal permit, the authorized COGAT official shall take into account all the factors mentioned in the clause on "referring the application to the authorized COGAT official."
- 5) If the authorized COGAT official has decided in favor of granting the spousal permit, but the permit cannot be issued under the procedures covering the issuance of permits (for example, if the Invitee is a citizen of a country that has no diplomatic relations with Israel), the authorized COGAT official is entitled to approve the foreigner's residence in the Area by means of a visit permit under prior coordination with the Palestinian Authority. However, the authorized COGAT official shall not approve residence in the Area for a foreigner who is a citizen of an enemy country.
- 6) If the authorized COGAT official has approved the issuance of a spousal permit, whether conditional or unconditional, the Inviter must contact the center for inquiries from foreigners in order to receive the permit.



7) A spousal permit may be renewed if an appropriate application is submitted through the Palestinian Authority at least two months before the permit's expiry. Applications for renewal are subject to the rules that apply to submission of initial applications, with only the self-evident differences. Notwithstanding the provisions above, the authorized COGAT official is entitled to rely on materials that were submitted as part of the first application, insofar as circumstances have not materially changed, as stipulated in the clause on "Renewing a spousal permit."

H. Appeals

- 1) If the head of COGAT has refused an application for formalizing status, or has not instructed that a spousal permit be issued, then the Inviter is entitled to submit, through the Palestinian Authority or through COGAT's center for inquiries from foreigners, a detailed appeal, explaining exceptional circumstances (if any) that did not come to expression in the context of the first application, **within 45 days** of the date on which the refusal was brought to his/her attention.
- 2) The head of COGAT will rule on the appeal within 60 days of its submittal. While considering the appeal, the authorized official is entitled to consult any professional source that he/she considers appropriate in view of the circumstances.
- 3) The authorized COGAT official is entitled, in the absence of any other obstacle, to grant the Invitee a temporary spousal permit for the Area, covering the period during which the appeal is being processed plus up to 30 days more.

I. Renewal of a spousal permit



- 1) When renewal of a spousal permit is requested, provided that no circumstances relevant to the case have changed, the couple may supplement the application with a declaration that there has been no change affecting their case and that they wish the documentation from their original application to be re-used.
- 2) When such an application for renewal has been received, the authorized COGAT official shall assess all the circumstances relevant to the case and whether the existing materials may be relied on or whether additional documentation must be required.

J. Cancellation of a spousal permit

- 1) If new facts or new relevant circumstances arise after the spousal permit has been issued, the authorized COGAT official is entitled to re-initiate deliberation regarding the application and may decide to cancel it. However, before any such decision, the couple shall be allowed to present their arguments, in writing, before him.
- 2) Appeals against such decisions may be submitted within 45 days to the authorized COGAT official in accordance with the format detailed in Appendix D.
- 3) Without detracting from the above provisions, if it emerges that the application included false information or ignored a significant fact, action may be taken to cancel the spousal permit in accordance with the steps detailed above, and then the Inviter shall be forbidden for a year to submit any additional request. For any deviation from this stipulation, approval is required from the authorized COGAT official and the special reasons must be stipulated.

K. Additional stipulations



- 1) If residing in the Area under a spousal permit, an Invitee is not authorized to enter the territory of the State of Israel without a separate permit for presence there. As a rule, departure from the Area, and return into it, shall be through the Allenby Bridge Crossing.
  - 2) If residing in the Area under a spousal permit, an Invitee shall be entitled to work or volunteer within the territory of the Area, and the spousal permit shall be considered a work permit.
- L. Applicability
- 1) This procedure will take effect on 20 October 2022 for a two-year pilot period.
  - 2) At the end of the pilot period, the situation will be evaluated and a decision will be made regarding whether to keep the procedure in force.



**Part 5 – Appendixes**

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**Appendix A: Application for entry into the Area**

**State of Israel**

Ministry of Defense

Coordinator of Government Activities in the Territories

**Application – Entry into the West Bank**

**By submitting this form, I declare that all the details listed below are true and I am aware that hiding information or providing incorrect information is liable to punishment under the law and security legislation.**

This form is intended for filling via computer.

**1) Personal information:**

Full name	
Date of birth	
Place of birth	
Place of residence	
Nationality	
Passport number	
Passport expiry date ( <b>Make sure the passport is valid for at least six more months</b> ):	
Do you have a passport or travel document of another country or territory? ( <b>Please specify, including passport or</b>	

This order consists of 61 pages



certificate number)	
Do you have first-degree relatives in the Area? Please specify ( <b>including names and ID numbers / passports</b> )	
Personal phone number	
Personal e-mail	
Local phone number	

This order consists of 61 pages



**2) Current Visit:**

When would you like to enter?	
For what purpose do you want to enter? (If you want to visit relative/s please <b>specify the relation</b> )	
For how long would you want to enter?	
Where will you stay?	
Will you visit with other people? Please specify ( <b>including passport / ID card</b> ) ** Note that each companion needs to submit a separate request.	

**3) General information:**

Do you have a criminal record? Please specify convictions for any criminal or security offenses in Israel or abroad, punishments imposed without conviction, indictments or pending investigation proceedings, and pending criminal appeals, including for acquittal of an indictment.	
---	--

**4) Previous visits to the region:**

Have you ever entered the Area before?	
If you have never visited the Area, skip to the next section	
When was your last entry into the Area?	

This order consists of 61 pages



When did you leave the Area at the end of your last visit?	
What was the purpose of your visit?	
Have you ever breached any visa terms? Please specify	
In the past five years, how much time have you spend in the area in total?	

**5) Denial of entry (If your entry was never denied, please skip to the next section):**

When were you last denied entry?	
Where we you denied entry?	
What was the reason for the denial?	

**6) Inviter Information (Please fill out the relevant section depending on the type of inviter):**

Official institute or organization / employer / NGO etc.	What is the institution's name?	
	What is your role/ position in the institution?	
	Is the hiring for one-time or for long-time employment?	
A resident of the West Bank	Full name	
	Date of birth	

This order consists of 61 pages



	Place of residence	
	ID number	
	What is your relation to this person?	

- 7) **Please attach a photocopy of every passport you own (every valid one, and every old one if you have any).**
  
- 8) **If you are applying in another person's name, please attach power of attorney.**
  
- 9) **Additional comments (any additional information that is relevant or that may explain of an abnormal case):**

This order consists of 61 pages



**Appendix B: Permit extension form (as per Part 2)**

תמונה  
Photograph

מדינת ישראל – משרד הפנים  
**State of Israel – Ministry of the Interior**  
מינהל האוכלוסין  
**Population Administration**

בקשה להארכת רשיון ישיבה /להחלפת סוג האשרה  
**Application for the extension of permit of residence/change of visa category**

**Please mark "x" in the appropriate square:**

Application to extend present permit of residence for the period \_\_\_\_\_ months  בקשה להארכת תוקף רשיון ישיבה לתקופה של \_\_\_\_\_ חודשים

Application to change visa category to: \_\_\_\_\_  בקשה להחלפת סוג האשרה ל: \_\_\_\_\_

**Instructions for completing Application form:**

1. Please attach a recent photograph. 1. נא לצרף תמונה שצולמה לאחרונה.

2. Please fill in following details in Hebrew and English. 2. נא למלא את הפרטים הבאים בעברית ובהדפוס.

השמות הקודמים Previous family name	שם נעורים של האם Mother's maiden name	שם האם Mother's name	שם האב Father's name	השם הפרטי Given name	שם המשפחה Family name

מסלול עבודה Occupation	האזרחות Nationality	תאריך הולדה Date of birth	ארץ הולדה Country of birth	דת Religion	לאום Nationality

תעודת מעבר Lalccer passer <input type="checkbox"/>	הדרכונן Passport <input type="checkbox"/>	מצב המשפחה Family Status
בתוקף עד Valid until	ניתן ב- Issued at	מספר Number
		<input type="checkbox"/> נשואה - Married <input type="checkbox"/> רווקה - Single <input type="checkbox"/> נישואים - Divorced <input type="checkbox"/> אלמנה - Widowed

מספר הטלפון Telephone No.	המען הקבוע בחו"ל Permanent address abroad		
	רחוב ומספר הבית Street and house no.	עיר Town	ארץ Country

מספר הטלפון Telephone No.	המען בישראל Address in Israel		
	רחוב ומספר הבית Street and house no.	עיר Town	

רשיון ישיבה עד תאריך Resident permit valid until	הכניסה לישראל Entry to Israel	אשרת כניסה לישראל שהונפקה בחו"ל או בגבול Entry visa for Israel		
	מקום Place	תאריך Date	מקום ההנפקה Issued on	סוג Category
				ב
				2

Previous stays in Israel as temporary or permanent resident or any other status:

Temporary (dates): \_\_\_\_\_  כארעיית (תאריכים): \_\_\_\_\_

Permanent (dates): \_\_\_\_\_  כקבועה (תאריכים): \_\_\_\_\_

Any other status: \_\_\_\_\_  ככל מעמד אחר (תאריכים): \_\_\_\_\_

Has your status in Israel ever been cancelled? And why? \_\_\_\_\_ האם בוטל בעבר מעמדך בישראל? ומדוע? \_\_\_\_\_

Reasons for application and means of support \_\_\_\_\_ נימוקים לבקשה ואמצעי תמיכה: \_\_\_\_\_

\* The form continues on the back of the page \* המשך מעבר לדף

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המפעל או המוסד בו עובדות או יתעבוד המבקש Establishment or Institution where applicant is employed or will be employed	
הכתובת Address	השם Name

פרטים של בני משפחה הנכללים בבקשה Particulars of dependents included in the application

Spouse בן/בת הזוג

תאריך לידה Date of birth	ארץ לידה Place of birth	שם האב Father's name	שם הנעורים Maiden name	השם הפרטי Given name	שם המשפחה Family name

ילדים עד גיל 18 Children under the age of 18

תאריך הלידה Date of birth	ארץ הלידה Country of birth	השם הפרטי Given name	
In English	בעברית	In English	בעברית

פרטים של בן/בת הזוג אם אינו/ה כולו/ה עם מגישה/בקשה Particulars of wife or husband in the event that spouse is not included in the application

מספר התיק File No.	מספר זהות Identity No.	המצב (לנוכח בישראל) Status (present in Israel)	נמצאת בישראל In Israel	השם הפרטי Given name	שם המשפחה Family name
		מבקר - Visitor <input type="checkbox"/> תושב זמני - Temporary resident <input type="checkbox"/> תושב קבוע - Permanent resident <input type="checkbox"/>	כן - Yes <input type="checkbox"/> לא - No <input type="checkbox"/>		

צהרה Declaration

אני מצהיר/ה שהפרטים שנמסרו לידי נכונים ומסרו בהכרה שהם מהווים יסוד לדין בבקשתי. כמו כן, אני מצהיר/ה בזה שלא עברתי/עברה על חוקי המדינה, לא פעלתי נגד העם היהודי וכן כדוגמת ישראל, לא חילתי במחלה העולה לסכנת בריאות הציבור, לא קיים נגדי צו מעצר שישטוי ואיני מבקש/ת עלי המשטרה של מדינה כלשהי.

I declare that the particulars contained in this application are correct and have been made in awareness of the fact that they are to serve as basis for the consideration of my application. I also declare that I have not committed any criminal offence or any act directed against the Jewish people or the security of the State of Israel and that I am not affected with any illness which might endanger the public health. There is no judicial warrant of arrest against me and I am not wanted by the police of any country.

המקום: \_\_\_\_\_, התאריך: \_\_\_\_\_, Date: \_\_\_\_\_, חתימה: \_\_\_\_\_, Signature: \_\_\_\_\_

**לשימוש המשרד For official use only**

הבקשה נתקבלה במקום: \_\_\_\_\_, ביום: \_\_\_\_\_

שם הפקיד/ה המקבל/ת: \_\_\_\_\_, חתימת הפקיד/ה המקבל/ת: \_\_\_\_\_

נבדק ברמ"ש  אין הערות  רצ"ב החומר  
 הבקשה אושרה  הבקשה סורבה  
 הודעה על סירוב נשלחה למבקש/ת במכתב שהועקם ממנו מעורף לתיק

תאריך: \_\_\_\_\_, שם הפקיד/ה: \_\_\_\_\_, חתימת הפקיד/ה: \_\_\_\_\_

קבלה מס' \_\_\_\_\_  
 תאריך \_\_\_\_\_

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**Appendix C: Recognized academic institutions under the P.A.**

الاسم باللغة الانجليزية	المحافظة	الاسم
Al-Quds Open University-Administration	رام الله والبيرة	جامعة القدس المفتوحة- الإدارة العامة
Al-Quds Open University	فرع رام الله	جامعة القدس المفتوحة
Al-Quds Open University	فرع ضواحي القدس	جامعة القدس المفتوحة
Al-Quds Open University	فرع الخليل	جامعة القدس المفتوحة
Al-Quds Open University	فرع دورا- الخليل	جامعة القدس المفتوحة
Al-Quds Open University	فرع يطا	جامعة القدس المفتوحة
Al-Quds Open University	فرع بيت لحم	جامعة القدس المفتوحة
Al-Quds Open University	فرع أريحا	جامعة القدس المفتوحة
Al-Quds Open University	فرع قلقيلية	جامعة القدس المفتوحة
Al-Quds Open University	فرع طولكرم	جامعة القدس المفتوحة
Al-Quds Open University	فرع سلفيت	جامعة القدس المفتوحة
Al-Quds Open University	فرع نابلس	جامعة القدس المفتوحة
Al-Quds Open University	فرع طوباس	جامعة القدس المفتوحة
Al-Quds Open University	فرع جنين	جامعة القدس المفتوحة
Birzeit University	رام الله والبيرة	جامعة بيرزيت
An-Najah National University	نابلس	جامعة النجاح الوطنية
Palestine Ahliya University	بيت لحم	جامعة فلسطين الأهلية
Al- Quds University	ضواحي القدس	جامعة القدس
Al- Istiqlal University	أريحا	جامعة الاستقلال
Palestine Polytechnic University	الخليل	جامعة بوليتكنيك فلسطين
Palestine Technical University (Kadoorie)	طولكرم	جامعة فلسطين التقنية- خضوري
Palestine Technical University (Al- Arroob)	الخليل	جامعة فلسطين التقنية- العروب
Palestine Technical University (Ramallah)	رام الله والبيرة	جامعة فلسطين التقنية- رام الله
Arab American University	جنين	الجامعة العربية الأمريكية
Arab American University	رام الله والبيرة	الجامعة العربية الأمريكية
Bethlehem University	بيت لحم	جامعة بيت لحم
Modern University College	رام الله والبيرة	الكلية العصرية الجامعية
Hebron University	الخليل	جامعة الخليل
College of Professions and Applied Sciences- Hebron University	الخليل	كلية المهن والعلوم التطبيقية – جامعة الخليل
Smart College for Modern Education	الخليل	الكلية الذكية للتعليم الحديث
Hebron Nursing College	الخليل	كلية الخليل للتمريض
Hisham Hijjawi College of Technology	نابلس	كلية هشام حجاوي
Ramallah Women`s Training Center and Educational Science	رام الله والبيرة	كلية مجتمع المرأة
Faculty of Applied Science – Palestine Ahliya University	بيت لحم	كلية العلوم التطبيقية- جامعة فلسطين الأهلية
Al – Ummah University College	ضواحي القدس	كلية الأمة الجامعية
College of Applied Professions- Palestine Polytechnic University	الخليل	كلية المهن التطبيقية- جامعة بوليتكنك فلسطين

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Inash Al- Usra College	رام الله والبيرة	كلية إنعاش الأسرة
Haja Andalib Al-Amad College- Arab Women Union Society	نابلس	كلية الحاجة عندليب العمد
Dar Al- Kalima University College of Arts and Culture	بيت لحم	جامعة دار الكلمة
Talita Komi College	بيت لحم	كلية طاليتا قومي
Community Health College- Palestinian Medical Relief Society	رام الله والبيرة	كلية صحة المجتمع
Kalandia Training Center	ضواحي القدس	كلية تدريب قلنديا
Bin Sina College for Health Science	نابلس	كلية ابن سينا للعلوم الصحية
University College for Educational Science	رام الله والبيرة	الكلية الجامعية للعلوم التربوية
Bethlehem Bible College	بيت لحم	كلية بيت لحم للكتاب المقدس
University College of Ability Development	رام الله والبيرة	كلية تنمية القدرات
Islamic Science College	الخليل	كلية العلوم الإسلامية
College of Science and Islamic Studies	قلقيلية	كلية العلوم والدراسات الإسلامية
Government Medical College Hebron Uni.	الخليل	كلية الطب الحكومية
Caritas Nursing College	بيت لحم	كلية كارتياس للتمريض



## Appendix D: Application form

### First Part

Document's date of signature \_\_\_\_\_

Name (as written on passport): \_\_\_\_\_ Passport number \_\_\_\_\_

Citizenship \_\_\_\_\_ Country of residence \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

[if represented] by attorney Adv. \_\_\_\_\_ License number \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Category of appeal – Refusal of a permit application / Refusal of an application to formalize status /  
Size of guaranty / Other: \_\_\_\_\_)

Date that the decision being appealed was concluded \_\_\_\_\_

Date that the decision being appealed was delivered \_\_\_\_\_

**Relatives in the Area (if any):**

Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Name: \_\_\_\_\_ ID number: \_\_\_\_\_





**Attachments to the appeal:**

The appeal must be accompanied by relevant documents supporting the claims advanced in the appeal, and by:

- (1) a copy of the decision that is being appealed;
- (2) copies of the documents that were submitted and accepted as part of the original application;
- (3) an attorney representing the appellant must attach a power of attorney, on behalf of the appellant, to the first written appeal.
- (4) Other relevant documents.



### **Appendix E: List of countries**

1. Jordan
2. Egypt
3. Morocco
4. Bahrein
5. South Sudan

The list of countries as presented in this appendix will be determined from time to time by the Area's authorities according to diplomatic and security considerations.



**Appendix F: Letter of commitment for foreigners entering under guaranty**

**Granting a conditional permit for entry**

The entry of \_\_\_\_\_ passport \_\_\_\_\_ has been approved (B/2 tourist visa) according to the following conditions:

1. Deposit guarantee of \_\_\_\_\_ shekels.
2. B/2 visa valid for \_\_\_\_\_ days only.
3. The given visa permit is to the West Bank only; traveling outside this Area is **not approved**.
4. The visa holder is prohibited from residing, lodging, settling, and/or staying in Israel.
5. The Population Registry Officer has the authority to question and inquire the visa holder about his/her compliance with the terms and conditions of the visa. Refusal to co-operate with the questioning and/ or inquiry is, therefore, in violation of the terms and conditions of the visa.
6. I \_\_\_\_\_ declare that I understand that in case one of these conditions are violated, the guaranty will be forfeited immediately.

Full name: \_\_\_\_\_

Passport number: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_